

Final Budget

Park County Fire District #3	
Budget Hearing Information	
PO Box 206	Location: Meeteetse Fire Hall-910 Park Avenue
Meeteetse, WY 82433	Date: 07/13/2020
307-868-2627	Time: 7:00 PM
Park County	Budget Prepared by: Angie Johnson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Budget Message for FY 2020-2021. The Meeteetse Fire District will assess 3 mills to raise a total of approximately \$203,386.14 for operation, maintenance, reserves, and additional expense for COVID-19 response and preparation for the fiscal year beginning July 1, 2020 through June 30, 2021. The requirements of trying to continually maintain equipment and structures for the very large district are major. FY 2020-2021 the board has committed to continue the installation of the second siren, updating the extrication equipment by planning to purchase 3 sets and has additional funds to the Emergency Expense and Physical/Medical categories to help fund additional expenses related to COVID-19. The Board contributes a tremendous amount of time, as do the volunteers for fire suppression and training. The District could not begin to provide protection without the volunteer efforts of the Meeteetse Fire District personnel. The Board will review the truck inventory and will make a plan for future truck replacement and review the equipment replacement schedule.

S-B RESERVE DESCRIPTION

Meeteetse Fire District # reserves are used for Truck, Building, and Fire Suppression

S-C

Names of Board Members	Date of End of Term
Wayne Potas	12/31/22
Frank B. Lewis	12/31/22
Scott Crosby	12/31/20

Does the district have regular office hours exceeding 20 hours per week? No

Records are kept at the Meeteetse Fire District Office at 910 Park Avenue and are available for review by making an appointment at Town Hall at 868-2278.

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? No

Where are the minutes of your board meeting available for public review?
Meeteetse Fire District Office - 910 Park Avenue

How and where are the notices of meeting posted for the public?
Bank of the West, US Post Office, and Fire Hall

Where are the public meetings held?
Meeteetse Fire District Office- 910 Park Avenue

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$166,631	\$367,300	\$433,950	\$433,950
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$340,000	\$60,000	\$60,000
S-4	Total General Fund and Forecasted Revenues Available	\$604,374	\$584,892	\$494,243	\$494,243
S-5	<i>Amount requested from County Commissioners</i>	\$319,834	\$323,916	\$324,387	\$324,387
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$319,834	\$323,916	\$324,387	\$324,387
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$24,565	\$1,000	\$1,000	\$1,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$344,398	\$324,916	\$325,387	\$325,387
FY 7/1/20-6/30/21		Park County Fire District #3			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$31,325	\$184,400	\$235,900	\$235,900
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$19,455	\$35,400	\$42,900	\$42,900
S-18	Operations	\$93,197	\$115,100	\$119,100	\$119,100
S-19	Indirect Costs	\$22,654	\$32,400	\$36,050	\$36,050
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$166,631	\$367,300	\$433,950	\$433,950

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$259,976	\$259,976	\$168,856	\$168,856

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$2,323,885	\$2,323,885	\$2,663,885	\$2,663,885
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$2,323,885	\$2,323,885	\$2,663,885	\$2,663,885
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$340,000	\$60,000	\$60,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$340,000	\$60,000	\$60,000
S-31	Subtotal	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 206
Meeteetse, WY 82433

PREPARED BY: Angie Johnson

DISTRICT PHONE: 307-868-2627

Final Budget

Park County Fire District #3

FYE 06/30/2021

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$319,834	\$323,916	\$324,387	\$324,387
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$24,565	\$1,000	\$1,000	\$1,000
R-5.2	Other: Specify _____ Misc. Retirement				
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$24,565	\$1,000	\$1,000	\$1,000
R-5.5	Total Forecasted Revenue	\$24,565	\$1,000	\$1,000	\$1,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Park County Fire District #3

FYE 06/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$13,183	\$150,000	\$100,000	\$100,000
E-1.2	Vehicles	\$2,036	\$20,000	\$90,000	\$90,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Radios	\$3,706	\$2,000	\$3,500	\$3,500
E-1.6	<u>Specialized Fire Equip</u>	\$12,400	\$12,400	\$42,400	\$42,400
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$31,325	\$184,400	\$235,900	\$235,900

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$3,900	\$6,000	\$6,000	\$6,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Misc. Board Expenses</u>	\$1,444	\$1,000	\$1,500	\$1,500
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$645	\$2,000	\$2,000	\$2,000
E-4.2	Accounting/Auditing	\$6,422	\$7,000	\$8,000	\$8,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,103	\$4,900	\$4,900	\$4,900
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Elections</u>	\$55	\$500	\$500	\$500
E-5.7	<u>Emergency Expense/Phy</u>	\$3,885	\$14,000	\$20,000	\$20,000
E-5.8					
E-6	TOTAL ADMINISTRATION	\$19,455	\$35,400	\$42,900	\$42,900

Final Budget

Park County Fire District #3

FYE 06/30/2021

OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Fire Calls		\$6,625	\$10,000	\$10,000	\$10,000
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Fuel		\$2,567	\$5,000	\$5,000	\$5,000
E-9.2	Repairs		\$47,404	\$50,000	\$50,000	\$50,000
E-9.3	Hoses, Nozzles		\$0	\$4,000	\$4,000	\$4,000
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	Chemicals		\$0	\$3,000	\$3,000	\$3,000
E-10.2	Fire Prevention		\$6,929	\$10,000	\$10,000	\$10,000
E-10.3	Siren & 911		\$4,660	\$4,000	\$8,000	\$8,000
E-10.4	Extreme Fire Suppressor		\$5,558	\$5,700	\$5,700	\$5,700
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1						
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilites		\$19,454	\$23,400	\$23,400	\$23,400
E-12.2						
E-12.3						
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$93,197	\$115,100	\$119,100	\$119,100

Final Budget

Park County Fire District #3

FYE 06/30/2021

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14 Insurance					
E-14.1	Liability				
E-14.2	Buildings and vehicles	\$17,183	\$20,000	\$20,000	\$20,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Treasurer Bond</u>	\$0	\$400	\$400	\$400
E-14.6					
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation	\$3,701	\$4,000	\$4,400	\$4,400
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$1,770	\$4,000	\$4,000	\$4,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	<u>Life Insurance</u>	\$0	\$4,000	\$7,250	\$7,250
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$22,654	\$32,400	\$36,050	\$36,050

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Park County Fire District #3
 NAME OF DISTRICT/BOARD _____

FYE 06/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$259,976	\$259,976	\$168,856	\$168,856
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$2,323,885	\$2,323,885	\$2,723,885	\$2,723,885
C-1.6 Total Estimated Cash and Investments on Hand	\$2,583,861	\$2,583,861	\$2,892,741	\$2,892,741
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885
C-2.3 Total Deductions (a+b)	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885
C-2.4 Estimated Non-Restricted Funds Available	\$259,976	-\$80,024	\$168,856	\$168,856

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$2,323,885	\$2,323,885	\$2,663,885	\$2,663,885
C-4.2 <i>Date of Reserve Approval in Minutes:</i>				
C-4.3 Amount to be added to the reserve		\$340,000	\$60,000	\$60,000
C-4.4 <i>Date of Reserve Approval in Minutes:</i> 06/29/2020				
C-4.5 SUB-TOTAL	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$2,323,885	\$2,663,885	\$2,723,885	\$2,723,885

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0