

# Final Budget

|  |  |
|--|--|
| <b>Meeteetse Community Facilities Joint Powers Board</b> |  |
| Budget Hearing Information                               |  |
| PO Box 261   | Location: Meeteetse Town Hall- 2044 State Street |
| Meeteetse, WY 82433                                      | Date: 07/13/2020                                 |
| 307-868-2278   | Time: 4:30 PM                                    |
| Park County  | Budget Prepared by: Angie Johnson                |

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

Budget Message for FY 2020-2021. The Meeteetse Community Facilities Joint Powers Board has been operating the Meeteetse Swimming Pool since 2007. Over the course of the years we have tried to utilize the investments wisely to ensure continued pool opportunities. The investments have helped with operations. Each year the Joint Powers Board reviews the user agreements with the Meeteetse Schools and Meeteetse Recreation District and adjust the user fees according to funds being available. Once again, this fiscal year the Meeteetse Recreation District user fee is being waived due to the decrease in funding. The investment accounts are reviewed regularly and adjustments are made when necessary. The investments are currently invested in municipal bonds with Wyoming Government Investment Fund. There are no additional large expenditures for for this coming year.

**S-B RESERVE DESCRIPTION**

The reserves held for the Joint Powers Board is in an Operation and Maintenance Fund allocated from the Capital Facilities Tax. These are funds used for the deficit each year. The Joint Powers also has a saving for the meeteetse Strategic Planning Board of \$

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| John Fernandez         | 12/31/22            |
| Terri Sporking         | 12/31/21            |
| Norma Riley            | 12/31/20            |
| Angie Johnson          | 12/31/20            |
| Josh Blake             | 12/31/21            |
| Shane Ogden            | 12/31/22            |
|                        |                     |
|                        |                     |
|                        |                     |
|                        |                     |

Does the district have regular office hours exceeding 20 hours per week? No

The records are on file at the Town Hall in Meeteetse, which is open M-F 8:00 am-5:00 pm.

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? No

Where are the minutes of your board meeting available for public review?  
Meeteetse Town Hall- 2044 State Street

How and where are the notices of meeting posted for the public?  
Town Hall, Post Office, Bank of the West

Where are the public meetings held?  
Meeteetse Town Hall- 2044 State Street

## FINAL BUDGET SUMMARY

| OVERVIEW |   | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|----------|---|---------------------|------------------------|-----------------------|----------------|
| S-1      | <b>Total Budgeted Expenditures</b>                          | \$145,567           | \$153,550              | \$148,600             | \$148,600      |
| S-2      | <b>Total Principal to Pay on Debt</b>                       | \$0                 | \$0                    | \$0                   | \$0            |
| S-3      | <b>Total Change to Restricted Funds</b>                     | \$0                 | \$0                    | \$0                   | \$0            |
| S-4      | <b>Total General Fund and Forecasted Revenues Available</b> | \$685,536           | \$683,531              | \$635,871             | \$635,871      |
| S-5      | <i>Amount requested from County Commissioners</i>           | \$0                 | \$0                    | \$0                   | \$0            |
| S-6      | <b>Additional Funding Needed :</b>                          |                     |                        | <b>\$0</b>            | <b>\$0</b>     |

| REVENUE SUMMARY |   | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|-----------------|---|---------------------|------------------------|-----------------------|----------------|
| S-7             | <b>Operating Revenues</b>                         | \$0                 | \$0                    | \$0                   | \$0            |
| S-8             | <b>Tax levy (From the County Treasurer)</b>       | \$0                 | \$0                    | \$0                   | \$0            |
| S-9             | <b>Government Support</b>                         | \$0                 | \$0                    | \$0                   | \$0            |
| S-10            | <b>Grants</b>                                     | \$0                 | \$0                    | \$0                   | \$0            |
| S-11            | <b>Other County Support (Not from Co. Treas.)</b> | \$0                 | \$0                    | \$0                   | \$0            |
| S-12            | <b>Miscellaneous</b>                              | \$10,105            | \$6,000                | \$6,000               | \$6,000        |
| S-13            | <b>Other Forecasted Revenue</b>                   | \$2,400             | \$4,500                | \$4,500               | \$4,500        |

|                   |                      |   |          |          |          |
|-------------------|----------------------|---|----------|----------|----------|
| S-14              | <b>Total Revenue</b> | \$12,505  | \$10,500 | \$10,500 | \$10,500 |
| FY 7/1/20-6/30/21 |                      | Meeteetse Community Facilities Joint Powers Board |          |          |          |

| EXPENDITURE SUMMARY |                                      | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|---------------------|--------------------------------------|---------------------|------------------------|-----------------------|----------------|
| S-15                | <b>Capital Outlay</b>                | \$26,872            | \$50,000               | \$50,000              | \$50,000       |
| S-16                | <b>Interest and Fees On Debt</b>     | \$0                 | \$0                    | \$0                   | \$0            |
| S-17                | <b>Administration</b>                | \$37,072            | \$22,500               | \$22,900              | \$22,900       |
| S-18                | <b>Operations</b>                    | \$78,434            | \$77,350               | \$72,000              | \$72,000       |
| S-19                | <b>Indirect Costs</b>                | \$3,189             | \$3,700                | \$3,700               | \$3,700        |
| S-20R               | <b>Expenditures paid by Reserves</b> | \$0                 | \$0                    | \$0                   | \$0            |
| S-20                | <b>Total Expenditures</b>            | \$145,567           | \$153,550              | \$148,600             | \$148,600      |

| DEBT SUMMARY |                               | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|--------------|-------------------------------|---------------------|------------------------|-----------------------|----------------|
| S-21         | <b>Principal Paid on Debt</b> | \$0                 | \$0                    | \$0                   | \$0            |

| CASH AND INVESTMENTS |                            | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|----------------------|----------------------------|---------------------|------------------------|-----------------------|----------------|
| S-22                 | <b>TOTAL GENERAL FUNDS</b> | \$673,031           | \$673,031              | \$625,371             | \$625,371      |

**Summary of Reserve Funds**

|      |  |     |     |     |     |
|------|--|-----|-----|-----|-----|
| S-23 | <b>Beginning Balance in Reserve Accounts</b> |     |     |     |     |
| S-24 | a. Sinking and Debt Service Funds            | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Reserves                                  | \$0 | \$0 | \$0 | \$0 |
| S-26 | c. Bond Funds                                | \$0 | \$0 | \$0 | \$0 |
|      | <b>Total Reserves (a+b+c)</b>                | \$0 | \$0 | \$0 | \$0 |
| S-27 | <b>Amount to be added</b>                    |     |     |     |     |
| S-28 | a. Sinking and Debt Service Funds            | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Reserves                                  | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Bond Funds                                | \$0 | \$0 | \$0 | \$0 |
|      | <b>Total to be added (a+b+c)</b>             | \$0 | \$0 | \$0 | \$0 |
| S-31 | <b>Subtotal</b>                              | \$0 | \$0 | \$0 | \$0 |
| S-32 | <b>Less Total to be spent</b>                | \$0 | \$0 | \$0 | \$0 |
| S-33 | <b>TOTAL RESERVES AT END OF FISCAL YEAR</b>  | \$0 | \$0 | \$0 | \$0 |

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** PO Box 261  
Meeteetse, WY 82433

**PREPARED BY:** Angie Johnson

**DISTRICT PHONE:** 307-868-2278



# Final Budget

Meeteetse Community Facilities Joint Powers Board

FYE 06/30/2021

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

|            |                             |  | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|------------|-----------------------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>E-1</b> | <b>Capital Outlay</b>       |  |                     |                        |                       |                |
| E-1.1      | Real Property               |  | \$25,000            | \$25,000               | \$25,000              | \$25,000       |
| E-1.2      | Vehicles                    |  |                     |                        |                       |                |
| E-1.3      | Office Equipment            |  |                     |                        |                       |                |
| E-1.4      | Other (Specify)             |  |                     |                        |                       |                |
| E-1.5      | <u>Emergency</u>            |  | \$1,872             | \$25,000               | \$25,000              | \$25,000       |
| E-1.6      |                             |  |                     |                        |                       |                |
| E-1.7      |                             |  |                     |                        |                       |                |
| E-1.8      | <b>TOTAL CAPITAL OUTLAY</b> |  | \$26,872            | \$50,000               | \$50,000              | \$50,000       |

## ADMINISTRATION BUDGET

|            |                                      |  | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval |
|------------|--------------------------------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>E-2</b> | <b>Personnel Services</b>            |  |                     |                        |                       |                |
| E-2.1      | Administrator                        |  |                     |                        |                       |                |
| E-2.2      | Secretary                            |  |                     |                        |                       |                |
| E-2.3      | Clerical                             |  |                     |                        |                       |                |
| E-2.4      | Other (Specify)                      |  |                     |                        |                       |                |
| E-2.5      | <u>Contract Pool Operator</u>        |  | \$20,700            | \$19,200               | \$19,200              | \$19,200       |
| E-2.6      |                                      |  |                     |                        |                       |                |
| E-2.7      |                                      |  |                     |                        |                       |                |
| <b>E-3</b> | <b>Board Expenses</b>                |  |                     |                        |                       |                |
| E-3.1      | Travel                               |  |                     |                        |                       |                |
| E-3.2      | Mileage                              |  |                     |                        |                       |                |
| E-3.3      | Other (Specify)                      |  |                     |                        |                       |                |
| E-3.4      | <u>Misc. Board Expenses</u>          |  | \$579               | \$600                  | \$600                 | \$600          |
| E-3.5      |                                      |  |                     |                        |                       |                |
| E-3.6      |                                      |  |                     |                        |                       |                |
| <b>E-4</b> | <b>Contractual Services</b>          |  |                     |                        |                       |                |
| E-4.1      | Legal                                |  | \$235               | \$500                  | \$500                 | \$500          |
| E-4.2      | Accounting/Auditing                  |  |                     |                        |                       |                |
| E-4.3      | Other (Specify)                      |  |                     |                        |                       |                |
| E-4.4      | <u>Wyoming Arts Council Gr</u>       |  | \$0                 | \$1,500                | \$1,500               | \$1,500        |
| E-4.5      |                                      |  |                     |                        |                       |                |
| E-4.6      |                                      |  |                     |                        |                       |                |
| <b>E-5</b> | <b>Other Administrative Expenses</b> |  |                     |                        |                       |                |
| E-5.1      | Office Supplies                      |  | \$190               | \$500                  | \$500                 | \$500          |
| E-5.2      | Office equipment, rent & repair      |  |                     |                        |                       |                |
| E-5.3      | Education                            |  |                     |                        |                       |                |
| E-5.4      | Registrations                        |  |                     |                        |                       |                |
| E-5.5      | Other (Specify)                      |  |                     |                        |                       |                |
| E-5.6      | <u>Bank Charges</u>                  |  | \$6,519             | \$200                  | \$600                 | \$600          |
| E-5.7      | <u>Realized Loss</u>                 |  | \$8,849             | \$0                    | \$0                   |                |
| E-5.8      |                                      |  |                     |                        |                       |                |
| <b>E-6</b> | <b>TOTAL ADMINISTRATION</b>          |  | \$37,072            | \$22,500               | \$22,900              | \$22,900       |

# Final Budget

Meeteetse Community Facilities Joint Powers Board

FYE 06/30/2021

## OPERATIONS BUDGET

|             |  | 2018-2019<br>Actual | 2019-2020<br>Estimated | 2020-2021<br>Proposed | Final Approval  |
|-------------|--|---------------------|------------------------|-----------------------|-----------------|
| <b>E-7</b>  | <b>Personnel Services</b>              |                     |                        |                       |                 |
| E-7.1       | Wages--Operations                      |                     |                        |                       |                 |
| E-7.2       | Service Contracts                      |                     |                        |                       |                 |
| E-7.3       | Other (Specify)                        |                     |                        |                       |                 |
| E-7.4       | <u>Trainings &amp; Certifications</u>  | \$1,307             | \$1,500                | \$1,500               | \$1,500         |
| E-7.5       | _____                                  |                     |                        |                       |                 |
| E-7.6       | _____                                  |                     |                        |                       |                 |
| <b>E-8</b>  | <b>Travel</b>                          |                     |                        |                       |                 |
| E-8.1       | Mileage                                |                     |                        |                       |                 |
| E-8.2       | Other (Specify)                        |                     |                        |                       |                 |
| E-8.3       | _____                                  |                     |                        |                       |                 |
| E-8.4       | _____                                  |                     |                        |                       |                 |
| E-8.5       | _____                                  |                     |                        |                       |                 |
| <b>E-9</b>  | <b>Operating supplies (List)</b>       |                     |                        |                       |                 |
| E-9.1       | <u>Pool Operating Equipmer</u>         | \$26,932            | \$20,000               | \$10,750              | \$10,750        |
| E-9.2       | <u>Chemicals</u>                       | \$1,815             | \$3,500                | \$3,500               | \$3,500         |
| E-9.3       | <u>Cleaning Supplies</u>               | \$1,128             | \$1,500                | \$2,000               | \$2,000         |
| E-9.4       | <u>Cleaning Service</u>                | \$6,165             | \$6,300                | \$6,300               | \$6,300         |
| E-9.5       | _____                                  |                     |                        |                       |                 |
| <b>E-10</b> | <b>Program Services (List)</b>         |                     |                        |                       |                 |
| E-10.1      | _____                                  |                     |                        |                       |                 |
| E-10.2      | _____                                  |                     |                        |                       |                 |
| E-10.3      | _____                                  |                     |                        |                       |                 |
| E-10.4      | _____                                  |                     |                        |                       |                 |
| E-10.5      | _____                                  |                     |                        |                       |                 |
| <b>E-11</b> | <b>Contractual Arrangements (List)</b> |                     |                        |                       |                 |
| E-11.1      | <u>Pool Quarterly Maintenanc</u>       | \$672               | \$1,600                | \$1,600               | \$1,600         |
| E-11.2      | <u>Repairs and Maintenance</u>         | \$3,846             | \$6,000                | \$6,000               | \$6,000         |
| E-11.3      | _____                                  |                     |                        |                       |                 |
| E-11.4      | _____                                  |                     |                        |                       |                 |
| E-11.5      | _____                                  |                     |                        |                       |                 |
| <b>E-12</b> | <b>Other operations (Specify)</b>      |                     |                        |                       |                 |
| E-12.1      | <u>Electricity</u>                     | \$24,334            | \$23,000               | \$26,000              | \$26,000        |
| E-12.2      | <u>Gas</u>                             | \$6,104             | \$8,000                | \$8,000               | \$8,000         |
| E-12.3      | <u>Water</u>                           | \$3,581             | \$3,300                | \$3,600               | \$3,600         |
| E-12.4      | <u>Telephone</u>                       | \$2,081             | \$2,100                | \$2,200               | \$2,200         |
| E-12.5      | see additional details                 | \$468               | \$550                  | \$550                 | \$550           |
| <b>E-13</b> | <b>TOTAL OPERATIONS</b>                | <b>\$78,434</b>     | <b>\$77,350</b>        | <b>\$72,000</b>       | <b>\$72,000</b> |



# Final Budget

Meeteetse Community Facilities Joint Powers Board  
**NAME OF DISTRICT/BOARD**

FYE 06/30/2021

## GENERAL FUNDS

|            |   | End of Year      | Beginning        | Beginning        |                  |
|------------|---|------------------|------------------|------------------|------------------|
|            |   | 2018-2019        | 2019-2020        | 2020-2021        | Final Approval   |
|            |   | Actual           | Estimated        | Proposed         |                  |
| <b>C-1</b> | <b>Balances at Beginning of Fiscal Year</b>         |                  |                  |                  |                  |
| C-1.1      | General Fund Checking Account Balance               | \$478            | \$478            | \$798            | \$798            |
| C-1.2      | Savings and Investments Account Balance             | \$2,658          | \$2,658          | \$2,658          | \$2,658          |
| C-1.3      | General Fund CD Balance                             | \$654,452        | \$654,452        | \$606,469        | \$606,469        |
| C-1.4      | All Other Funds                                     | \$15,443         | \$15,443         | \$15,446         | \$15,446         |
| C-1.5      | Reserves (From Below)                               | \$0              | \$0              | \$0              | \$0              |
| C-1.6      | <b>Total Estimated Cash and Investments on Hand</b> | <b>\$673,031</b> | <b>\$673,031</b> | <b>\$625,371</b> | <b>\$625,371</b> |
| <b>C-2</b> | <b>General Fund Reductions:</b>                     |                  |                  |                  |                  |
| C-2.1      | a. Unpaid bills at FYE                              |                  |                  |                  |                  |
| C-2.2      | b. Reserves   | \$0              | \$0              | \$0              | \$0              |
| C-2.3      | <b>Total Deductions (a+b)</b>                       | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>       |
| C-2.4      | <b>Estimated Non-Restricted Funds Available</b>     | <b>\$673,031</b> | <b>\$673,031</b> | <b>\$625,371</b> | <b>\$625,371</b> |

## SINKING & DEBT SERVICE FUNDS

|            |  | 2018-2019  | 2019-2020  | 2020-2021  | Final Approval |
|------------|--|------------|------------|------------|----------------|
|            |  | Actual     | Estimated  | Proposed   |                |
| <b>C-3</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> |            | \$0        | \$0        |                |
| C-3.1      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-3.2      | Amount to be added to the reserve                                  |            |            |            |                |
| C-3.3      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-3.4      | <b>SUB-TOTAL</b>   | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |
| C-3.5      | Identify the amount and project to be spent                        |            |            |            |                |
| C-3.6      | a. _____   |            |            |            |                |
| C-3.7      | b. _____   |            |            |            |                |
| C-3.8      | c. _____   |            |            |            |                |
| C-3.9      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-3.10     | <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>                                | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |
| C-3.11     | Balance to be retained   | \$0        | \$0        | \$0        | \$0            |
| C-3.12     |  |            |            |            |                |

## RESERVES

|            |  | 2018-2019  | 2019-2020  | 2020-2021  | Final Approval |
|------------|--|------------|------------|------------|----------------|
|            |  | Actual     | Estimated  | Proposed   |                |
| <b>C-4</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> |            | \$0        | \$0        |                |
| C-4.1      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-4.2      | Amount to be added to the reserve                                  |            |            |            |                |
| C-4.3      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-4.4      | <b>SUB-TOTAL</b>   | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |
| C-4.5      | Identify the amount and project to be spent                        |            |            |            |                |
| C-4.6      | a. _____   |            |            |            |                |
| C-4.7      | b. _____   |            |            |            |                |
| C-4.8      | c. _____   |            |            |            |                |
| C-4.9      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-4.10     | <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>                          | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |
| C-4.11     | Balance to be retained   | \$0        | \$0        | \$0        | \$0            |
| C-4.12     |  |            |            |            |                |

## BOND FUNDS

|            |  | 2018-2019  | 2019-2020  | 2020-2021  | Final Approval |
|------------|--|------------|------------|------------|----------------|
|            |  | Actual     | Estimated  | Proposed   |                |
| <b>C-5</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> |            | \$0        | \$0        |                |
| C-5.1      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-5.2      | Amount to be added to the reserve                                  |            |            |            |                |
| C-5.3      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-5.4      | <b>SUB-TOTAL</b>   | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |
| C-5.5      | Identify the amount and project to be spent                        |            |            |            |                |
| C-5.6      | <i>Date of Reserve Approval in Minutes:</i>                        |            |            |            |                |
| C-5.7      | Balance to be retained   | \$0        | \$0        | \$0        | \$0            |
| C-5.8      |  |            |            |            |                |
| C-5.9      | <b>TOTAL TO BE SPENT</b>   | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>     |

